

Low Risk ICT Projects **P O R T A L**

Guidelines for using the Low Risk ICT Projects portal

The purpose of this Low Risk ICT Projects portal is to enable agencies to engage suppliers, from a pre-qualified panel, in a more streamlined process for low value and low risk projects less than \$100,000 (inc. GST).

If there is a possibility that your project could exceed \$100,000 (inc. GST) please use eProjects Panel (i.e. consider costs for the life of the procurement/other costs).

Please see the flowchart as a guide to deciding which portal to use.

What to use this Low Value ICT Projects portal for?

- Project services
- Capacity planning
- ITIL related services
- Project Management
- General consulting

If your project includes the following services:

- System development
- System integration services
- Any software services
- Data services
- Acceptance testing
- Security Consulting

Then use the eProjects Panel because these services are not in-scope of the Low Risk ICT Projects portal.

If your project requires:

- A Financial Security Undertaking from the supplier
- Any incidental software or hardware products required in the delivery of the project
- If any network access is required during the delivery of the project
- The use of sub-contractors

Then please use eProjects Panel.

Limitation of liability

<u>Risk Level</u> <u>Contract Value</u>	<u>Low</u>
<\$100,000	\$100,000

Industry Participation Policy

For contracts between \$22,000 and up to \$220,000 (including GST) where a minimum of three quotes are being sourced, agencies are required to seek at least one quote from a local source. Please see the [Industry Participation Policy](#) here.

If you are still unsure please email: ContractManagement2@sa.gov.au; or Tel: 8226 5063

Flowchart for using the Low Risk ICT Projects portal

